

CANDIDATE SPECIFICATION



JOB TITLE	Sewing Machinist
REPORTING TO	Supervisor
DEPARTMENT/SUB DEPARTMENT	Manufacturing, Sewing
LOCATION	Southend-On-Sea
OVERALL PURPOSE	
To work within the Ipeco Cell Machine Shop overlocking and sewing cut parts into complete covers.	
PRINCIPLE ACCOUNTABILITIES	
<ul style="list-style-type: none"> • To overlock cut parts as per instructions/training. • To sew cut parts into complete items referencing drawings, templates, work instructions and/or samples. • To carry out any reworks deemed necessary by management, supervision or inspection. • To keep the sewing machine/overlocker in a clean and regularly oiled condition and report any faults to the Team Leader. • To work within guidelines/instructions to ensure traceability is maintained. • To carry out duties in a proper and efficient manner, act wholeheartedly in the interest of the Company at all times and to comply with the Company Rules and Regulations. • Responsible for ensuring that a high standard of housekeeping is maintained. • To support team members with other tasks as and when necessary. • To help create and maintain a safe working environment and observe the published Health and Safety procedures. • To carry out any other tasks where reasonable and relevant, when required. 	

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QUALIFICATIONS	ESSENTIAL	DESIRABLE
Educated to GCSE Level (or equivalent)	✓	
Basic English Communication	✓	
EXPERIENCE/ SKILLS	ESSENTIAL	DESIRABLE
Minimum 12 months experience using industrial sewing machines	✓	
Overlocking experience		✓
Experience of sewing various items, so to understand how the product goes together from cut parts		✓
Ability to work independently while collaborating in a team environment	✓	
Ability to work under pressure and to deadlines	✓	
PERSONAL SKILLS	ESSENTIAL	DESIRABLE
Team Player	✓	
Strong Work 'Can-do Ethic'	✓	
Exceptional at building relationships	✓	
Excellent Customer Service skills	✓	
Strong attention to detail and time management	✓	
Exceptional Planning and Organisation skills	✓	
High awareness of Productivity and Quality	✓	
Excellent Communication skills	✓	
Flexibility	✓	
Takes Responsibility for actions	✓	
Learn, Apply and Improve	✓	