JOB TITLE	Manufacturing Operative - Cutting
REPORTING TO	Supervisor
DEPARTMENT/SUB DEPARTMENT	Upholstery, Cutting
LOCATION	Southend-On-Sea

OVERALL PURPOSE

To work within the Cutting Department, cutting leather, fabric and Velcro attachments and preparing cut parts for machining.

PRINCIPLE ACCOUNTABILITIES

- To hand cut parts into complete kits referencing drawings, templates, work instructions and / or samples,

- To cut parts using fabric or leather CNC machines, selecting programs, drawings, templates and / or samples,

- To digitize and produce programs from templates,

- To cut and bond velcro in position as per drawings, templates and / or samples,

- To attach / fit D.DOTS / press studs, using hand tools and pneumatic machine,

- To carry out any reworks deemed necessary by Management, Supervision or Inspection,

- To keep any machinery / tools in a clean and regularly oiled condition and report any faults to the Supervisor,

- To work within guidelines / instructions to ensure traceability is maintained,

- To carry out any other task where reasonable and relevant when required,

- To carry out duties in a proper and efficient manner, always act wholeheartedly in the interest of the Company and to comply with the Company Rules and Regulations,

- To help create and maintain a safe working environment and observe the published Health and Safety Procedures.

QUALIFICATIONS	ESSENTIAL	DESIRABLE
GCSE English and Math's (or equivalent) at grade C or above	✓	
EXPERIENCE/ SKILLS	**ESSENTIAL**	**DESIRABLE**
Ability to use CNC machines		✓
Ability to work independently while collaborating in a team environment	✓	
Ability to work under pressure and to deadlines	✓	
PERSONAL SKILLS	**ESSENTIAL**	**DESIRABLE**

CANDIDATE SPECIFICATION

Team Player	✓	
Strong Work 'Can-do Ethic'	✓	
Exceptional at building relationships	✓	
Excellent Customer Service skills	✓	
Strong attention to detail and time management	✓	
Exceptional Planning and Organisational skills	✓	
High awareness of Productivity and Quality	✓	
Excellent Communication skills	✓	
Flexibility	✓	
Takes Responsibility for actions	✓	
Learn, Apply, and Improve	✓	