

CANDIDATE SPECIFICATION



JOB TITLE	Manufacturing Operative – Seat Assembly
REPORTING TO	Supervisor
DEPARTMENT/SUB DEPARTMENT	Manufacturing, Assembly
LOCATION	Southend-On-Sea
OVERALL PURPOSE	
To build/assemble all levels of seats from minor mechanical assemblies, riveted structures and major mechanical assemblies. Some packing of seats may be required.	
PRINCIPLE ACCOUNTABILITIES	
<ul style="list-style-type: none">• Assembling major riveted seat structures,• Assembling major seat mechanical assemblies,• Assembling minor mechanical assemblies,• Applying velcro, dressing seats and packing ready for dispatch,• Strip down and repair customer returned products,<ul style="list-style-type: none">▪ Responsible for ensuring that a high standard of housekeeping is maintained,▪ To support team members with other tasks as and when necessary,▪ To help create and maintain a safe working environment and observe the published Health and Safety procedures,▪ To carry out any other tasks where reasonable and relevant, when required. <p>This is not an exhaustive list.</p>	

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QUALIFICATIONS	ESSENTIAL	DESIRABLE
GCSE English and Maths (or equivalent) at grade C or above	✓	
Apprenticeship Served		✓
Engineering related qualification		✓
EXPERIENCE/ SKILLS	ESSENTIAL	DESIRABLE
Experience in the aerospace and/or engineering industry		✓
An ability to read engineering drawings	✓	
Competency using hand tools (including air tools, rivet guns, pliers)	✓	
Demonstrable practical skills	✓	
Riveting knowledge	✓	
Ability to work independently while collaborating in a team environment	✓	
Ability to work under pressure and to deadlines	✓	
PERSONAL SKILLS	ESSENTIAL	DESIRABLE
Team Player	✓	
Strong Work 'Can-do Ethic'	✓	
Exceptional at building relationships	✓	
Excellent Customer Service skills	✓	
Strong attention to detail and time management	✓	
Exceptional Planning and Organisation skills	✓	
High awareness of Productivity and Quality	✓	
Excellent Communication skills	✓	
Flexibility	✓	
Takes Responsibility for actions	✓	
Learn, Apply and Improve	✓	